

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

NO: _____

APPROVED: _____ MAYOR

DATE: _____

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2013 - 215	State of RI Janitorial Supplies	<i>Airwick Professional Products of RI, Inc.</i> 133 Ocean Rd. <u>Narragansett, RI 02882</u> <i>Banner Systems of MA, Inc.</i> 135 Elliot St. <u>Brockton, MA 02302</u> <i>Casey Engineered Maint., Inc.</i> Eight Panas Rd. <u>Foxboro, MA 02035</u> <i>Eastern Bag & Paper Co.</i> 200 Research Dr. <u>Milford, CT 06460</u> <i>Ecolab, Inc.</i> 370 Wabasha St. <u>St. Paul, MN 55102</u> <i>WB Mason</i> 99 Bald Hill Rd. <u>Cranston, RI 02920</u> <i>Atlantic Paper</i>	<i>DPW Only</i> <i>No Monies Requested</i>	4/1/16 - 6/30/16	1	6 - 12	

		& Twine 85 York Ave. <u>Pawtucket, RI 02861</u> Staples, Inc. 500 Staples Dr. Framingham, MA 01702					
2016 - 156B	Original Equipment Manufacturers Parts for Various Vehicles (Additional Vendor)	RI Truck Center 1100 Warren Ave. E. Providence, RI 02914			2	6 - 12	
2016 - 258	Structural Firefighting Helmets	Northeast Rescue Systems 280 Milton St. #R1 Dedham, MA 02026	\$15,000.00	2 years from date of award			
2016 - 281	Health Insurance Consultant	The Hilb Group of New England, LLC d/b/a Cornerstone Group 931 Jefferson Blvd. Ste. 02886 Warwick, RI 02886	\$12,500.00				
2016 - 282	Gaspee Day Fireworks Display	Atlas PyroVision Entertainment Group, Inc. 136 Old Sharon Rd. PO Box 498 Jaffrey, NH 03452	\$7,500.00				
2017 - 1	Independence Day Fireworks Display	Atlas PyroVision Entertainment Group, Inc. 136 Old Sharon Rd. PO Box 498 Jaffrey, NH 03452	\$12,500.00				FY17
2017 - 2	National Night Out Fireworks Display	Atlas PyroVision Entertainment Group, Inc. 136 Old Sharon Rd. PO Box 498 Jaffrey, NH 03452	\$6,000.00				FY17

(continued next page)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code	FY
2016 - 284	Purchase Tiles & Related Materials Annex Building	Flooring Distributors, Inc. d/b/a Carpet City USA 82 Lambert Lind Hwy. Warwick, RI 02886	\$4,500.00				
2016 - 285	Purchase Carpet Tiles Annex Building	Flooring Distributors, Inc. d/b/a Carpet City USA 82 Lambert Lind Hwy. Warwick, RI 02886	\$13,864.88				
2016 - 303	Web Base Client Training	Tyler Technologies (MUNIS) 370 US Route 1 Falmouth, ME 04105	\$2,550.00			56 - 6	
2016 - 304	Hostage Negotiator Training	New England Crisis Negotiators Association PO Box 951 <u>Andover, MA 01810</u> Cape Cod Resort & Conference Center 35 Scudder Ave. <u>Hyannis, MA 02601</u> Food Allowance	\$3,366.66		3	56 - 6	

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to extend PCR-11-16 (Sub A) from April 1, 2016 to June 30, 2016.
2. Request permission to add a vendor to PCR-145-15.
3. **New England Crisis:** \$2,100.00. **Cape Code Resort:** \$636.66. **Food Allowance:** \$630.00.

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

PATRICIA A. PESHKA

PURCHASING AGENT




SCOTT AVEDISIAN

MAYOR

CITY OF WARWICK

**PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL (401) 738-2000 EXT. 6240
FAX (401) 737-2364**

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: March 24, 2016

RE: Bids for the Finance Committee on Monday, April 4, 2016

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CODES 66-281 Bldg. Maint./Maint. Bldg. Repairs (Available \$29,297.97 as of 3/21/16)
41-281 Thayer/Warburton/Maint. Materials (Available \$3,929.31 as of 3/21/16)
42-281 McDermott/Maint. Materials (Available \$6,790.79 as of 3/21/16)
70-281 Field. Maint./Maint. Materials (Available \$30,553.89 as of 3/21/16)
65-239 Automotive/Supplies-Misc. (Available \$13,783.89 as of 3/21/16)

***DPW Only
No Monies Requested***

SECTION 6-12

Request permission to extend PCR-11-16 (Sub A) from April 1, 2016 to June 30, 2016

Bid #2013-215 State of RI Janitorial Supplies

Airwick Professional Products of RI, Inc.	133 Ocean Rd.	Narragansett, RI 02882
Banner Systems of MA, Inc.	135 Elliot St.	Brockton, MA 02302
Casey Engineered Maint., Inc.	Eight Panas Rd.	Foxboro, MA 02035
Eastern Bag & Paper Co.	200 Research Dr.	Milford, CT 06460
Ecolab, Inc.	370 Wabasha St.	St. Paul, MN 55102
WB Mason	99 Bald Hill Rd.	Cranston, RI 02920
Atlantic Paper & Twine	85 York Ave.	Pawtucket, RI 02861
Staples, Inc.	500 Staples Dr.	Framingham, MA 01702

Contract Period April 1, 2016 – June 30, 2016

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	AIRWICK PROFESSIONAL PRODUCTS OF RI INC 133 OCEAN RD NARRAGANSETT, RI 02882 United States
--	--

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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JANITORIAL PRODUCTS - MPA-352	
Award Number	3307362
Revision Number	8
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	140-iSupplier

Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307362

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12-9/30/13 GP # 20603, C-FOLD TOWELS, 10.25 X 13.25, 240/PKG, 10 PKG/CS	Case	12.95
MANUFACTURER: BOARDWALK STOCK #BWK-6220			

INVOICE TO

**MASTER PRICE AGREEMENT
SEE BELOW
RELEASE AGAINST, RI MPA
United States**

STATE PURCHASING AGENT

Nancy R. McIntyre
Nancy R. McIntyre

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	BANNER SYSTEMS OF MASSACHUSETTS INC 135 ELLIOT ST BROCKTON, MA 02302 United States
--	--

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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JANITORIAL PRODUCTS - MPA #352	
Award Number	3307363
Revision Number	7
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	35-iSupplier

Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307363

CHANGE EFFECTIVE PERIOD:
FROM: 11/1/13 - 3/31/16
TO: 11/1/13 - 6/30/16

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Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12-9/30/13 GP #20904, ACCLAIM SINGLE FOLD TOWELS, 9.25 x 10.25, 250/PKG, 16 PKG/CS MANUFACTURER: G.P. STOCK #20904	Case	16.25

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Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	CASEY ENGINEERED MAINTENANCE INC 8 PANAS RD FOXBORO, MA 02035 United States
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S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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JANITORIAL PRODUCTS - MPA #352	
Award Number	3307364
Revision Number	9
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	213-iSupplier

Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307364

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12-9/30/13 GP # 89460, ENMOTION ROLL TOWELS, 10" WIDE, 6 ROLLS @ 800 LF/CS MANUFACTURER: BAY WEST STOCK #714	Case	36.24

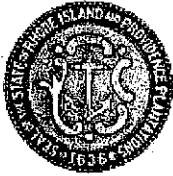
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Nancy R. McIntyre
Nancy R. McIntyre

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	EASTERN BAG & PAPER CO 200 RESEARCH DR MILFORD, CT 06460 United States
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S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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JANITORIAL PRODUCTS - MPA-#352	
Award Number	3307365
Revision Number	9
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	1873-iSupplier

Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307365

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12 - 9/30/13 GP # 26401, TOWEL, ROLLS 7-7/8" WIDE X 350' LONG, BROWN, (12/PKG) MANUFACTURER: CERTO STOCK #0011	Package	14.99

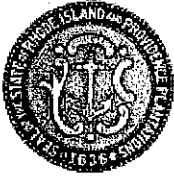
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State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	ECOLAB INC 370 WABASHA ST ST PAUL, MN 55102 United States
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JANITORIAL PRODUCTS - MPA #352	
Award Number	3307366
Revision Number	7
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	348-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307366

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

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Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12-9/30/13 HMIS ENCOMPASS SPRYBTL, 92643881 MANUFACTURER: ECOLAB, INC. SPRAY BOTTLE STOCK #92641182 SIZE: 12 PACK (6-32 OZ)	Case	10.5

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State Of Rhode Island and Providence Plantations
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860

V E N D O R	WB MASON CO INC 99 BALD HILL RD CRANSTON, RI 02920 United States
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JANITORIAL PRODUCTS - MPA #352	
Award Number	3307367
Revision Number	8
Effective Period	01-OCT-2012 - 30-JUN-2016
Vendor Number	983-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	*OTHER
Requisition Number	
Solicitation Number	7458040
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3307367

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

Line	Description	Unit	Unit Price (USD)
1	MPA-352 10/1/12-9/30/13 GP # 20904, ACCLAIM SINGLE FOLD TOWELS, 9.25 x 10.25, 250/PKG, 16 PKG/CS	Case	16.75
	MANUFACTURER: STEFCO STOCK #HVN62230		

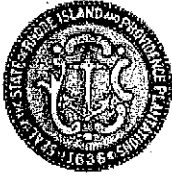
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State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	ATLANTIC PAPER & TWINE 85 YORK AVE PAWTUCKET, RI 02861 United States
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JANITORIAL PRODUCTS, SUPPLEMENTAL	
Award Number	3355372
Revision Number	7
Effective Period	01-NOV-2013 - 30-JUN-2016
Vendor Number	4243-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	
Requisition Number	
Solicitation Number	7494380
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3355372

CHANGE EFFECTIVE PERIOD:
FROM: 11/1/13 - 3/31/16
TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

Line	Description	Unit	Unit Price (USD)
1	MPA-352 11/1/13-9/30/14 INSTANT FOAM NON-ALCOHOL FOAMING SANITIZER, ITEM SIZE:12 x 400 ML PUMP, STOCK #56815, MANUFACTURER: DEB, UNIT: 6/CS	Case	43.27
1.1	MPA-352 10/1/14-9/30/15 INSTANT FOAM NON-ALCOHOL	Case	43.27

INVOICE TO

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Nancy R. McIntyre

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	STAPLES INC 500 STAPLES DR FRAMINGHAM, MA 01702-4478 United States
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JANITORIAL PRODUCTS, SUPPLEMENTAL (MPA#352)	
Award Number	3355381
Revision Number	6
Effective Period	01-NOV-2013 - 30-JUN-2016
Vendor Number	2783-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
---	---

Type of Requisition	
Requisition Number	
Solicitation Number	7494380
Freight	Paid
Payment Terms	NET 30
Buyer	Cowell Jr, John

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO 3355381

CHANGE EFFECTIVE PERIOD:

FROM: 11/1/13 - 3/31/16

TO: 11/1/13 - 6/30/16

THIS EXTENSION WILL ALLOW FOR TIME TO REVIEW WHAT INFORMATION SHOULD BE INCLUDED WITHIN A NEW SOLICITATION.

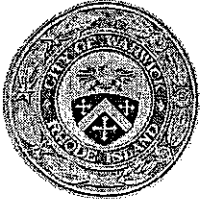
Line	Description	Unit	Unit Price (USD)
1	MPA-352 11/1/13-9/30/14 TERMINAL WIPES, STOCK #CD-30358, ITEM SIZE:12" x12",MANUFACTURER: CLOROX, UNIT: CS-2/110CT	Case	34.89
1.1	MPA-352 10/1/14-9/30/15 TERMINAL WIPES, STOCK #CD-30358,	Case	34.89

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STATE PURCHASING AGENT

Nancy R. McIntyre



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

DAVID PICOZZI
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: David Picozzi, Director of Public Works

A handwritten signature in black ink, appearing to read "David Picozzi", is written over the printed name.

Date: March 18, 2016

Re: Bid # 2013-215 Janitorial Supplies – MPA 352

The State of Rhode Island has extended the bid award to June 30, 2016 and this department would like to do the same. This bid is currently capped \$100,000.

Please accept this memo as a request for Sec. 6-12, Alteration to Contract of the City Charter to change the expiration of this contract to June 30, 2016. This department has sufficient funds remaining on the existing cap and is not requesting additional spending authority.

CODES 65-250 Automotive/Mechanical Parts	(Available \$184,457.48 as of 3/22/16)
65-239 Automotive/Supplies-Miscellaneous	(Available \$13,783.89 as of 3/22/16)
65-215 Automotive/Hardware	(Available 5,722.51 as of 3/22/16)
65-214 Automotive/Anti-Freeze & Coolant	(Available \$5,023.15 as of 3/22/16)

No Monies Requested

SECTION 6-12

Request permission to add a vendor to PCR-145-15

**Bid #2016-156B Original Equipment Manufacturers Parts for
Various Vehicles (Additonal Vendor)**

RI Truck Center
1100 Warren Ave.
E. Providence, RI 02914

Contract Award No monies requested



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

DAVID PICOZZI
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: David Picozzi, Director of Public Works

A handwritten signature in dark ink, appearing to read "D. Picozzi", is written over the printed name "David Picozzi".

Date: March 22, 2016

Subj: Sec. 6-12 – 2016-156B Various Vendors for OEM Parts

The Automotive Division is requesting an alteration to contract for a new vendor that has bought out another vendor that is currently used however, because of the nature of the business acquisition, the department must make this request.

Please consider this memo a request for an exception to notice under Sec. 6-12 of the Warwick Code for Rhode Island Truck Center. Expenses will be assigned under the approved cap made in the original request of this bid. This request will also expire on the same date as the original request of the bid.

Bid #2016-258 Structural Firefighting Helmets

- 2 bids submitted

CODE 35-235 Supplies/Firefighting (\$23,187.56 as of 3/9/16)

MANNER OF AWARD \$15,000.00
2 years from date of award

RECOMMEND Northeast Rescue Systems

Northeast Rescue Systems
280 Milton St. #R1
Dedham, MA 02026

Shipman's Fire Equip
172 Cross Road
Waterford, CT 06385

ITEM #	NORTHEAST RESCUE	SHIPMAN'S
1. Morning Pride Ben 2 LR w EZ flip NFPA eye protection, Color Black	Unit Cost 1 st Year \$269.00 Unit Cost 2 nd Year \$284.00	<i>MSA/Cairns 1044 Defender</i> 1 st Year \$274.95 2 nd Year \$274.95
2. Morning Pride Ben 2 LR w EZ flip NFPA eye protection, Color White	Unit Cost 1 st Year \$269.00 Unit Cost 2 nd Year \$284.00	<i>MSA/Cairns 1044 Defender</i> 1 st Year \$274.95 2 nd Year \$274.95
3. Replacement EZ flip NFPA eye protection w/ mounting hardware (Sold Separately)	Unit Cost 1 st Year \$87.00 Unit Cost 2 nd Year \$90.00	No Bid

Bid #2016-258 Structural Firefighting Helmets

VENDORS THAT WERE SENT SPECIFICATIONS

911 Safety Equipment

329 E. Main St.
Norristown, PA 19401
jminio@911se.com

American Fire Equipment Co., Inc.

East Industrial Park 58 Norfolk Ave., Unit 5
S. Easton, MA 02375
jtmb6@aol.com;dave@amfire.net;wayne@amfire.net;tim@amfire.net

ATD-American Co.

135 Greenwood Ave.
Wyncote, PA 19095
american@atd.com

Brigham Industries, Inc.

15 Brigham Rd.
Paxton, MA 01612
cbagdis@brighamindustries.com;jbagdis@brighamindustries.com

C & S Specialty, Inc.

1181 Old Smithfield Rd.
N. Smithfield, RI 02896
sheroux@csspecialty.com;info@csspecialty.com
steve.bilodeau@csspecialty.com;repair@csspecialty.com

Ed Lyons Fire Equipment

PO Box 372
Raynham Center, MA 02768
info@edlyons.com;edlyonsfireequip@aol.com

Fire Tech & Safety

90 Progress Ave.
Tymsborough, MA 01879
jlangevin@firetechusa.com

Firematic

237 Sugar Rd.
Bolton, MA 01740
cpoirier@firematic.com

Firematic Supply

PO Box 187
Yaphank, NY 11980
info@firematic.com

Industrial Protection Services, LLC

220 Ballardvale St.
Wilmington, MA 01887
bbarton@ipp-ips.com

Mike and Wayne's, Inc.

163 Huttleston Ave.
Fairhaven, MA 02719
sales@mikeandwaynes.com

Mine Safety Appliances Co.

PO Box 426
Pittsburgh, PA 15230
info.us@msasafety.com

Northeast Rescue Systems, Inc.

313 Belgrade Ave.
Boston, MA 02131
ocners@aol.com:doconnor@northeastrescue.com:info@northeastrescue.com

Paul Conway Shields

14100 W. Cleveland Ave.
New Berlin, WI 53151
service@paulconwayshields.com

**Professional Uniform Image
d/b/a Berry Uniform Co.**

105 Blackstone Ave.
Pawtucket, RI 02860
rcamp274@safewareinc.com

RI Uniform

1395 Atwood Ave., Ste. 109
Johnston, RI 02919
riuniform@cox.net:alan@riuniform.com

Safety Solutions, Inc.

3457 High Ridge Rd.
Boynton Beach, FL 33426
mkelly@safetyolutions.us

Safeware, Inc.

5641 S. Laburnam Ave.

Richmond, VA 23231

mhough@safewareinc.com:apetrenko@safewareinc.com:sroy@safewareinc.com

cquintero@safewareinc.com:sue.roy@safewareinc.com

Safeware, Inc.

4403 Forbes Blvd.

Lanham, MD 20706

norme@safewareinc.com

Shipman's Fire Equip. Co., Inc.

172 Cross Rd.

Waterford, CT 06385

info@shipmans.com:jmartin@shipmans.com

mkirchhoff@shipmans.com:ccentracchio@shipmans.com

Woodbine Shields

73 Fox Ridge Ctr.

Warwick, RI 02886

woodbineshields@cox.net



David E. Morse
Assistant Chief



Office (401)-468-4044
Fax (401)-468-4001

111 Veterans Memorial Drive.
Warwick, R.I.
02886

February 29, 2016

Patricia Peshka
Purchasing Agent
City of Warwick, RI 02886

Dear Ms. Peshka:

The bid for *Structural Firefighting Helmets* (Bid # 2016-258) has been reviewed. We received two (2) bids. After careful reviewing, I came to the following determination:

Northeast Rescue Systems, Inc. met all of the specifications as outlined in our proposal. This companies pricing provides the city with the best value. We are recommending that Northeast Rescue Systems, Inc. be awarded this bid. The helmets will be purchased on an as needed basis, for a total award amount of \$15,000.00.

Prices are to remain in effect for a total of two years from date of award.

All quoted prices include delivery to the Warwick Fire Department, 111 Veterans Memorial Drive, Warwick, RI 02886

Sincerely,

David E. Morse
Assistant Chief

Bid #2016-281 Health Insurance Consultant

- 1 bid submitted

CODE	18-360 Finance/Professional Services
MANNER OF AWARD	\$12,500.00 (Available \$27,500.00 as of 3/22/16)
RECOMMEND	The Hilb Group of New England, LLC d/b/a Cornerstone Group

The Hilb Group of New England, LLC
d/b/a Cornerstone Group
931 Jefferson Blvd., Ste. 02886
Warwick, RI 02886

Cost for Services	<u>\$12,500.00</u>
Additional Costs	<u>None</u>
Total Costs	<u>\$12,500.00</u>

Bid #2016-281 Health Insurance Consultant

The following vendors were sent specifications:

Advantage Benefits

78 Pleasant St.
Worcester, MA 01609
bill@advantagebenefits.com

Cook & Company

1025 Plain St./PO Box 1068
Marshfield, MA 02050
pkenney@cookandcompany.com
rmcnamee@cookandcompany.com

Cornerstone Group

931 Jefferson Blvd., Ste. 3001
Warwick, RI 02886
rcalise@teamcornerstone.com

Cranston Insurance Associates, Inc.

PO Box 20364
Cranston, RI 02920
bob@cranstoninsurance.com

Group Benefits Strategies

15 Midstate Dr., Ste. 110
Auburn, MA 01501
Henry.santos@amwins.com

LifePlus Insurance Agency

475 School St. Ste. 5
Marshfield, MA 02050
peter@lpins.com

Milliman, Inc.

80 Lamberton Rd.
Windsor, CT 06095
Bill.thompson@milliman.com

Starkweather & Shepley Insurance Brokerage d/b/a Claim Strategies

60 Catamore Blvd.
E. Providence, RI 02914
jarnold@claimstrategies.com

Stop Loss Insurance Services

100 Front Street, Suite 610
Worcester, MA 01608
mford@americanstoploss.com
krosati@americanstoploss.com

Sylvia Group

500 Faunce Corner Rd., Bldg. 100, Ste. 120
Dartmouth, MA 02747
jbesse@sylviagroup.com

The Segal Co.

116 Huntington Ave.
Boston, MA 02116
rghazarian@segaladvisors.com

USI Insurance Services, LLC

5700 Post Rd./PO Box 1158
E. Greenwich, RI 02818
Samuel.slade@usi.biz



RECEIVED MAR 22 2016

JANE JORDAN
PERSONNEL DIRECTOR

SCOTT AVEDISIAN
MAYOR

**CITY OF WARWICK
DIVISION OF PERSONNEL**
3275 POST ROAD – WARWICK, RHODE ISLAND 02886
TEL (401) 738-2000 • FAX (401) 732-7636
T.D.D. (401) 739-9150

MEMORANDUM

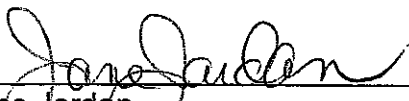
TO: Patricia Peshka, Purchasing Agent
FROM: Jane Jordan, Personnel Director
DATE: March 21, 2016
SUBJECT: Bid #2016-281 Health Insurance Consultant

The City recently went out for bid for a Health Insurance Consultant to assist in reviewing RFP's for health care coverage. Only one bid was received from Cornerstone in the total amount of 12,500.00.

Cornerstone has worked with the City of Warwick in the past in developing a RFP, reviewing health insurance bids and making recommendations.

Therefore, based on the above, the Personnel Department is recommending that Cornerstone, be awarded Bid #2016-281 Health Insurance Consultant.

If you have any questions please contact my office or email jane.jordan@warwickri.



Jane Jordan
Personnel Director

Bid #2016-282 Gaspee Day Fireworks Display

- 1 bid submitted

CODE 61-355 Tourism Program (Available \$296,486.55 as of 3/21/16)

MANNER OF AWARD \$7,500.00

RECOMMEND Atlas PyroVision Entertainment Group, Inc.

Atlas PyroVision Entertainment Group, Inc.
136 Old Sharon Rd.
PO Box 498
Jaffrey, NH 03452

June 4, 2016 \$7,500.00

June 5, 2016 (rain date) \$7,500.00

Bid #2016-282 Gaspee Day Fireworks Display

The following vendors were sent specifications:

Atlas PyroVision Productions

136 Old Sharon Rd./PO Box 498

Jaffrey, NH 03452

sarah@atlaspyro.com;matt@atlaspyro.com

Garden State Fireworks, Inc.

383 Carlton Rd. Box 403

Millington, NJ 07946

Asantore2@comcast.net;info@gardenstatefireworks.com

Ocean State Pyrotechnics, Inc.

26A Wood Hill Rd.

Hope Valley, RI 02832

jrkaboom@aol.com

Pyro Engineering d/b/a Bay Fireworks

400 Broadhallow Rd. Ste. 3

Farmingdale, NY 11735

sig@bayfireworks.com;Charlie@bayfireworks.com

S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotecnico

PO Box 478

Jaffrey, NH 03452

graynor@pyrotecnico.com;info@pyrotecnico.com

Spectacular Fireworks

1541 Oliver Rd

New Milford, PA 18834

joemonte@nep.net

KAREN A. JEDSON
DIRECTOR




SCOTT AVEDISIAN
MAYOR

CITY OF WARWICK

DEPARTMENT OF TOURISM, CULTURE AND DEVELOPMENT
3275 POST ROAD • WARWICK, RHODE ISLAND 02886
(401) 738-2000 x6402 • TOLL FREE (800) 4WARWICK
T.D.D. (401) 739-9150 • FAX (401) 738-6639

MEMORANDUM

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development
DATE: March 16, 2016
RE: **Fireworks Bid # 2016-282**
Gaspee Days Fireworks Display

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2016-282 Gaspee Days Fireworks Display to Atlas PyroVision Entertainment Group, Inc.

Gaspee Days Fireworks Display	June 4, 2016	\$7,500
<i>Rain Date</i>	June 5, 2016	\$7,500

If you need additional information please feel free to contact me at extension 6402.

Bid #2017-1 Independence Day Fireworks Display

FY17

- 1 bid submitted

CODE 61-355 Tourism Program (Pending Available Funding)

MANNER OF AWARD \$12,500.00

RECOMMEND Atlas PyroVision Entertainment Group, Inc.

Atlas PyroVision Entertainment Group, Inc.
136 Old Sharon Rd.
PO Box 498
Jaffrey, NH 03452

July 1, 2016 \$12,500.00

July 5, 2016 (rain date) \$12,500.00

Bid #2017-1 Independence Day Fireworks Display

The following vendors were sent specifications:

Atlas PyroVision Productions

136 Old Sharon Rd./PO Box 498

Jaffrey, NH 03452

sarah@atlaspyro.com;matt@atlaspyro.com

Garden State Fireworks, Inc.

383 Carlton Rd. Box 403

Millington, NJ 07946

Asantore2@comcast.net;info@gardenstatefireworks.com

Ocean State Pyrotechnics, Inc.

26A Wood Hill Rd.

Hope Valley, RI 02832

jrkaboom@aol.com

Pyro Engineering d/b/a Bay Fireworks

400 Broadhallow Rd. Ste. 3

Farmingdale, NY 11735

sig@bayfireworks.com;Charlie@bayfireworks.com

S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotecnico

PO Box 478

Jaffrey, NH 03452

graynor@pyrotecnico.com;info@pyrotecnico.com

Spectacular Fireworks

1541 Oliver Rd

New Milford, PA 18834

joemonte@nep.net

KAREN A. JEDSON
DIRECTOR




SCOTT AVEDISIAN
MAYOR

CITY OF WARWICK

DEPARTMENT OF TOURISM, CULTURE AND DEVELOPMENT
3275 POST ROAD • WARWICK, RHODE ISLAND 02886
(401) 738-2000 x6402 • TOLL FREE (800) 4WARWICK
T.D.D. (401) 739-9150 • FAX (401) 738-6639

MEMORANDUM

TO: Pat Peshka, Purchasing Agent

FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development

DATE: March 21, 2016

RE: **Fireworks Bid # 2017-1**
Independence Day Fireworks Display

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2017-1 Independence Day Fireworks Display to Atlas PyroVision Entertainment Group, Inc.

Independence Day Fireworks	July 1, 2016	\$12,500
<i>Rain Date</i>	July 5, 2016	\$12,500

If you need additional information please feel free to contact me at extension 6402.

Bid #2017-2 National Night Out Fireworks Display

FY17

- 1 bid submitted

CODE 61-355 Tourism Program (Pending Available Funding)

MANNER OF AWARD \$6,000.00

RECOMMEND Atlas PyroVision Entertainment Group, Inc.

Atlas PyroVision Entertainment Group, Inc.
136 Old Sharon Rd.
PO Box 498
Jaffrey, NH 03452

Total Cost \$6,000.00

Bid #2017-2 National Night Out Fireworks Display

The following vendors were sent specifications:

Atlas PyroVision Productions

136 Old Sharon Rd./PO Box 498

Jaffrey, NH 03452

sarah@atlaspyro.com;matt@atlaspyro.com

Garden State Fireworks, Inc.

383 Carlton Rd. Box 403

Millington, NJ 07946

Asantore2@comcast.net;info@gardenstatefireworks.com

Ocean State Pyrotechnics, Inc.

26A Wood Hill Rd.

Hope Valley, RI 02832

jrkaboom@aol.com

Pyro Engineering d/b/a Bay Fireworks

400 Broadhallow Rd. Ste. 3

Farmingdale, NY 11735

sig@bayfireworks.com;Charlie@bayfireworks.com

S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotecnico

PO Box 478

Jaffrey, NH 03452

graynor@pyrotecnico.com;info@pyrotecnico.com

Spectacular Fireworks

1541 Oliver Rd

New Milford, PA 18834

joemonte@nep.net

KAREN A. JEDSON
DIRECTOR




SCOTT AVEDISIAN
MAYOR

CITY OF WARWICK

DEPARTMENT OF TOURISM, CULTURE AND DEVELOPMENT
3275 POST ROAD • WARWICK, RHODE ISLAND 02886
(401) 738-2000 x6402 • TOLL FREE (800) 4WARWICK
T.D.D. (401) 739-9150 • FAX (401) 738-6639

MEMORANDUM

TO: Pat Peshka, Purchasing Agent
FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development
DATE: March 21, 2016
RE: **Fireworks Bid # 2017-2**
National Night Out Fireworks Display

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2017-2 National Night Out Fireworks Display to Atlas PyroVision Entertainment Group, Inc.

National Night Out Fireworks	August 2, 2016	\$6,000
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No Rain Date

If you need additional information please feel free to contact me at extension 6402.

Bid #2016-284 Purchase Tiles & Related Materials-Annex Bldg.

- 2 bids submitted

CODE 440-0416 Building Renovations
(Available \$1,351,654.00 as of 3/21/16)

MANNER OF AWAD \$4,500.00

RECOMMEND Flooring Distributors, Inc. d/b/a Carpet City USA

Flooring Distributors, Inc.
d/b/a Carpet City USA
82 Lambert Lind Hwy.
Warwick, RI 02886

Continental Flooring Co.
9319 N. 94th Way, Ste. 1000
Scottsdale, AZ 85258

Item #	Description	Unit	Continental	Carpet City
1	Cifre Sublime CFSUB16 10 "x 16" wall white tile	ea. pc.	\$3.33	\$2.42
2	Cifre Sublime CFSUB13 13" x 13" floor white tile	ea. pc.	\$2.43	\$3.44
3	TC3N130 white 3 in 1 performance med bed mortar	bag	\$35.66	\$37.99
4	TCPG25 910 power grout white	bag	\$60.65	\$66.47
5	Schluter Rondec trim anodized aluminum 3/8" x 8'	ea. pc.	\$19.80	\$17.00

Bid #2016-284 Purchase Tiles & Related Supplies-Annex

The following vendors were sent specifications:

Build Direct Technologies

Ste. 2200-401 W. Georgia St.
Vancouver, BC V6B5A1
sales@builddirect.com

Carpet City USA

80 Lambert Lind Hwy.
Warwick, RI 02886
dchappelle@carpetcityusa.com;dchappell@carpetcityusa.com

Carpet Warehouse

77 Walnut St.
Warwick, RI 02886
Sw5272@sherwin.com;Swrep6385@sherwin.com;r102174@aol.com;breed@dobco.net

Custom Floors, Inc.

44 Mystery Farms Dr.
Cranston, RI 02921
mnassa@cox.net

East Coast Designs

306 Main St.
E. Greenwich, RI 02818
ggesualdo@ecoastdesigns.com

Gymco, Ltd.

101 Venturi Ave.
Warwick, RI 02886
phil@gymco.net

Karpet Clinic, Inc.

194 Gansett Ave.
Cranston, RI 02910
karpetclinic@aim.com

Kenvo Floor Co., Inc.

One Mockingbird Dr.
Exeter, RI 02822
kenvo@msn.com

M. E. O'Brien & Sons, Inc.

93 West St./PO Box 650
Medfield, MA 02052
Meghan@obrienandsons.com

New England Epoxy Flooring

PO Box 732
Chepachet, RI 02814
epoxydg@mac.com

Office Direct Inc.

380 Jefferson Blvd., Suite H
Warwick, RI 02886
offdir@aol.com

Ruggieri Flooring

1191 Pontiac Ave.
Cranston, RI 02920
david@ruggieriflooring.com

Sof Surfaces, Inc.

4393 Discovery Line
Petrolia, ON N0N1R0
viscarpelli@sofsurfaces.com

Sports Floor Direct, Inc.

24881 Alicia Pkwy., Ste. E321
Laguna Hills, CA 092653
sales@rubberflooringdirect.com

Warwick Floors/State Sales

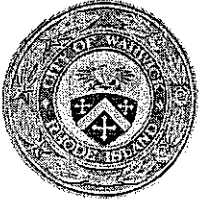
350 Station St.
Cranston, RI 02910
spfallonsr@aol.com;staterugcompany@aol.com

WJ Grosvenor & Co.

10 Dewey Ave. #1

Warwick, RI 02886

ddrape@wjgrosvenor.com



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

DAVID PICOZZI
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: David Picozzi, Director of Public Works

A handwritten signature in black ink, appearing to read "D. Picozzi", is written over the printed name.

Date: March 17, 2016

Re: Bid #2016-284 Purchase Tiles & Related Materials for Annex Building

We have reviewed the two bids submitted and recommend award to Carpet City USA as the lowest responsible bidder. The recommended cap for this award is \$4,500.00.

Bid #2016-285 Purchase Carpet Tiles-Annex Bldg.

- 3 bids submitted

CODE 440-0416 Building Renovations
(Available \$1,351,654.00 as of 3/21/16)

MANNER OF AWAD \$13,864.88

RECOMMEND Flooring Distributors, Inc. d/b/a Carpet City USA

Flooring Distributors, Inc.
d/b/a Carpet City USA
82 Lambert Lind Hwy.
Warwick, RI 02886

The Sherwin-Williams Co.
77 Walnut St.
Warwick, RI 02888

RI Floors, Inc.
d/b/a State Rug Co.
350 Station St.
Cranston, RI 02910

Description	Carpet City	Sherwin-Williams	State Rug
7000 sq. ft. "City Hall" 24" x 24" carpet tiles	\$13,149.68 (see note)	\$13,875.84	\$14,678.00

Note: Adhesive, if required \$715.20. Total \$13,864.88.

Bid #2016-285 Purchase Carpet Tiles-Annex

The following vendors were sent specifications:

Build Direct Technologies

Ste. 2200-401 W. Georgia St.
Vancouver, BC V6B5A1
sales@builddirect.com

Carpet City USA

80 Lambert Lind Hwy.
Warwick, RI 02886
dchappelle@carpetcityusa.com;dchappell@carpetcityusa.com

Carpet Warehouse

77 Walnut St.
Warwick, RI 02886
Sw5272@sherwin.com;Swrep6385@sherwin.com;r102174@aol.com;breed@dobco.net

Custom Floors, Inc.

44 Mystery Farms Dr.
Cranston, RI 02921
mnassa@cox.net

East Coast Designs

306 Main St.
E. Greenwich, RI 02818
ggesualdo@ecoastdesigns.com

Gymco, Ltd.

101 Venturi Ave.
Warwick, RI 02886
phil@gymco.net

Karpet Clinic, Inc.

194 Gansett Ave.
Cranston, RI 02910
karpetclinic@aim.com

Kenvo Floor Co., Inc.

One Mockingbird Dr.
Exeter, RI 02822
kenvo@msn.com

M. E. O'Brien & Sons, Inc.

93 West St./PO Box 650
Medfield, MA 02052
Meghan@obrienandsons.com

New England Epoxy Flooring

PO Box 732
Chepachet, RI 02814
epoxydg@mac.com

Office Direct Inc.

380 Jefferson Blvd., Suite H
Warwick, RI 02886
offdir@aol.com

Ruggieri Flooring

1191 Pontiac Ave.
Cranston, RI 02920
david@ruggieriflooring.com

Sof Surfaces, Inc.

4393 Discovery Line
Petrolia, ON N0N1R0
viscarpelli@sofsurfaces.com

Sports Floor Direct, Inc.

24881 Alicia Pkwy., Ste. E321
Laguna Hills, CA 092653
sales@rubberflooringdirect.com

Warwick Floors/State Sales

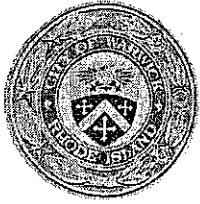
350 Station St.
Cranston, RI 02910
spfallonsr@aol.com;staterugcompany@aol.com

WJ Grosvenor & Co.

10 Dewey Ave. #1

Warwick, RI 02886

ddrape@wjgrosvenor.com



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02886
TEL. 401-738-2000 Ext. 6500
FAX 401-732-5208

SCOTT AVEDISIAN
MAYOR

DAVID PICOZZI
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: David Picozzi, Director of Public Works

A handwritten signature in black ink, appearing to read "D. Picozzi", is written over the printed name of David Picozzi.

Date: March 17, 2016

Re: Bid #2016-285 Purchase of Carpet Tiles

We have reviewed the three bids submitted and recommend award to Carpet City USA as the lowest responsible bidder. The recommended cap for this award is \$13,864.88, including adhesive.

CODE 25-301 MIS Training & Education (Available \$12,883.67 as of 3/21/16)

SECTION 56-6

Bid #2016-303 Web Base Client Training

Tyler Technologies (MUNIS)
370 US Route 1
Falmouth, ME 04105

Contract Award \$2,550.00



CITY OF WARWICK
DIVISION OF MANAGEMENT
INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2000

FAX 401-732-1307

SCOTT AVEDISIAN
MAYOR

CARLOS ZAMBRANO
MIS ADMINISTRATOR

To: Patricia A. Peshka, Purchasing Agent
From: Carlos D. Zambrano, MIS Administrator *CDZ*
Date: Tuesday, March 15, 2016
Re: Section 56-6 – Tyler Technologies – Web Base Client Training

This is a request under City Ordinance 56-6 to award Tyler Technologies \$2,550.00 for Web Base Client Training for Municipal Staff members. Tyler Technologies is the sole source provider of our Financial ERP Software.

This will benefit the city because we are moving from a client base interface to web base interface for Municipal Staff to use. This is for two days of remote training, we will be splitting training to have multiple training sessions to have flexibility for staff members to attend the training.

This will be purchased from budget code 25-301.

This Bid will expire on June 30, 2016.

Cc: Ernie Zmyslinski, Finance Director



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

March 14, 2016

Mr. Carlos D. Zambrano
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

Dear Mr. Zambrano:

This letter is to provide notification that Tyler Technologies, Inc. is the sole source manufacturer, provider and distributor of Munis software products and related support and maintenance. The Munis software products and related support and maintenance, including software bug fixes, upgrades, enhancements, and releases, are not available through any other entities.

As a result of Tyler's investment in innovation and development (methodology, principles, and processes, techniques, tools, protocols, and documentation) Tyler has created a portfolio of intellectual property rights that include patents, trademarks, and copyrights.

Sincerely,

A handwritten signature in black ink, appearing to read "Abby Diaz", written over the printed name.

Abby Diaz
Vice President & Associate General Counsel

CODE 30-302 Police Department/Training (Available \$17,761.66 as of 3/21/16)
(Reported as Conferences on MUNIS Budget Report)

SECTION 56-6

Bid #2016-304 Hostage Negotiator Training

New England Crisis Negotiators Association
PO Box 951
Andover, MA 01810

\$2,100.00

Cape Cod Resort & Conference Center
35 Scudder Ave.
Hyannis, MA 02601

\$636.66

Food Allowance

\$630.00

Contract Award \$3,366.66

CITY OF WARWICK

Colonel Stephen M. McCartney
Chief of Police

Scott Avedisian
Mayor



Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

March 14, 2016

Mrs. Patricia A. Peshka
Purchasing Agent
3275 Post Road
Warwick RI 02886

RE: Request for Specialized Training-Hostage Negotiator Conference
56-6 Exception to Notice Requirement
Funding Source: Police Operating Budget Code: 30-302

Dear Mrs. Peshka;

The Police Department is requesting permission to send seven (7) officers to a training conference for Hostage Negotiators being held in Hyannis, MA on April 25, 2016 and through April 27, 2016. The officers being sent are members of the Crisis Negotiation Team and they will receive updated training in the field of hostage negotiation and the latest trends involving barricaded subjects, psychology of assailants, and numerous other topic related discussions as described by the brochure included. This conference is an annual conference being held by the New England Crisis Negotiators Association and is put on once a year. The location of this conference this year is Hyannis, Massachusetts, in very close proximity to the City of Warwick.

The seven (7) Officers attending this conference are: Sgt. Michael Lima; Off. Leo Tetreault; Off. Nelson Carreiro; and Off. Matthew Moretti, Det. Gilda Fortier, Off. Patrick Smith, and Off. Russell Brown.

The total cost of this training is broken down as follows:

Seminar Fee x 7.....	\$ 2,100.00
Hotel/Lodging 3 rooms.....	\$ 636.66
Food 3 days	\$ 630.00
Total	\$ 3,366.66

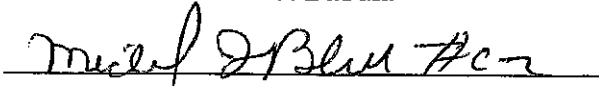

Funding for this training seminar will come from Police Operating Budget Code: 30-302. Because of the nature of scheduling specialized training and the inability to obtain this training through a bid process, we are requesting an exception to the bid requirement under 56-6.

If there are any questions, please call me at 468-4230.

Sincerely,

A handwritten signature in black ink, appearing to read "R. S. Nelson".

Robert S. Nelson
Major
Administrative Bureau Commander

TO: Ernest Zmyslinski, Finance Director
FROM: Commander Michael J. Babula

DATE: March 14, 2016 
SUBJECT: Conference/Travel Request Form
 Name of Person(s) Attending: Sgt. Michael Lima, Det. Gilda Fortier, Officers Matthew Moretti, Leo Tetreault, Nelson Carreiro, Patrick Smith, and Russell Brown
 Dates of Seminar: 04/25/16 – 04/27/16
 Name of Seminar: New England Crisis Negotiators Association (NECNA)
 Sponsoring Organization: NECNA
 Location of Seminar: Cape Cod Resort and Conference Center
 35 Scudder Avenue
 Hyannis, MA
 Why it is necessary: Job related
 Travel Arrangements: Airfare Car XX Other
 Hotel Accommodations: Three (3) rooms \$106.11 per room per night
 Name of Hotel Cape Cod Resort and Conference Center
 Number of Nights 2
 Estimate of Costs:
 Seminar \$2,100.00
 Travel (AIR – Estimate) \$
 Hotel \$636.66
 Food \$630.00 (7 officers \$30.00 per day for 3 days)
 Total Estimate \$3,366.66

A copy of the seminar brochure must be attached to this request.

PAYMENT / REIMBURSEMENT FOR TRAINING / SEMINARS

**** The following MUST be completed and attached: registration form; lodging confirmation including nightly rate, tax, and total amount; travel confirmation of reservation including rate, tax, fee, and total amount

REGISTRATION: Number attending: 7 Cost per person: \$300.00

Name of attendees: Sgt. Michael Lima, Det. Glida Fortier, Ofc. Matthew Moretti, Ofc. Leo Tetreault
Ofc. Nelson Carreiro, Ofc. Patrick Smith and Ofc. Russell Brown

Name of Seminar/Training: New England Crisis Negotiators Association (NECNA)

Location of Seminar:
(Full Address) Cape Cod Resort and Conference Center
35 Scudder Avenue, Hyannis, MA 02601

Sponsoring Agency: New England Crisis Negotiators Association (NECNA)

Dates of Seminar: 04/25/2016 to 04/27/2016 Reason for attendance: Job Related

Check made payable to: New England Crisis Negotiators Association (NECNA)

Address to send check: PO Box 951, Andover, MA 01810

LODGING:

Hotel/check payable to: Cape Cod Resort and Conference Center

Address of hotel: 35 Scudder Avenue, Hyannis, MA 02601

Dates of lodging: 04/25/2016 to 04/26/2016 Number/Nights: 2

Number/rooms: 3 Total per room / per night: \$106.11

Names: _____

TRAVEL

Airline: _____

Departure date: _____ Return date: _____

Check made payable to: _____

Names of those traveling: _____

Number traveling: _____ Rate per person: _____

ADMINISTRATIVE USE ONLY:

SEMINAR:	<u>\$2,100.00</u>	<u>V#</u>				TOTAL (estimate):	<u>\$3,366.66</u>
LODGING:	<u>\$636.66</u>	<u>V#</u>					
TRAVEL:	<u>\$0.00</u>	<u>V#</u>					
PER DIEM:	<u>\$630.00</u>	<u>V#</u>	<u>\$30.00 /day</u>	<u>3</u>	DAYS	DATE:	<u>03/18/16</u>



NECNA and the Federal Bureau of Investigation present the 16th Annual New England Crisis Negotiators Conference to be held at the Cape Cod Resort and Conference Center in Hyannis, MA.

The conference is open to all officers who are tasked with hostage / crisis negotiations. Officers from state, local and federal law enforcement agencies, sheriff's departments, corrections, and military police units are invited. Mental health and behavioral science practitioners working with law enforcement, parole, and probation personnel are welcome.

Some of our 2016 confirmed speakers are:

- * Ken Briggs, CHP (Retired)
- * Dan Oblinger, Wichita PD
- * with entertainment by Comedian Ben Hague

A full list of confirmed speakers will be made available to attendees prior to the start of the conference. No recording devices are allowed.

Conference Information:

Date: April 25—April 27, 2016

Registration: Monday April 25th from 10:00 a.m. to 12:30 p.m. in the Grand Ballroom Foyer.

Vendor Demonstration Period: Beginning at 10:00 a.m. on Monday, vendors will be available to demonstrate their products, which includes some of the most modern technological devices in the field.

Program times: Begins promptly at 1:00 p.m. on Monday and concludes at 5:00 p.m., Tuesday 8:00 a.m. to 5:00 p.m. and Wednesday 9:00 a.m. to 1:00 p.m.

Fee: \$275.00 per person. Paid conference fee includes a year of NECNA entitlements. However, if you are not registered on the NECNA website, you must do so to be activated. The above conference fees represent our "cash/check" discount. No group rates or additional discounts are available. For faster registration, an online credit card payment option is available for an additional \$20.00 (www.necna.com look for conference tab.) Mailed payments should include a copy of the online registration confirmation accompanied by a check or Purchase Order made payable to NECNA, PO Box 951, Andover, MA 01810.

NO HANDWRITTEN REGISTRATIONS WILL BE ACCEPTED

Fee includes: two breakfasts (7:00 a.m. Tuesday and Wednesday) and one lunch (Tuesday) and Conference Dinner on Monday evening, and 2016 NECNA Membership.

All registrations should be received prior to March 14, 2016. After this date, an additional \$25.00 late fee will be applied. In addition, any unpaid registrations will be assessed a \$25.00 collection fee, per individual, after April 25, 2016. Late registrations will not be entitled to any conference giveaway.

Attendee confirmation and payment inquiries can be obtained by emailing the Treasurer Christine Guy at cgynece@gmail.com

Seating is limited and will be held based on the date the payment is received.

Refund: No monies will be refunded after April 11, 2016.

Attire: Business casual.

Location-Accommodations: Cape Cod Resort and Conference Center in Hyannis, MA. Hotel accommodations must be made directly with the resort no later than March 31, 2016 by calling the Group Reservation Office at (866) 828-9111 or (508) 775-7775. You must reference the NECNA Conference to receive the discounted room rates.

Conference Room Rate: \$102.00 per night for single/double occupancy.

Resort Deposits/Cancellations: A credit card is required to hold your room reservation. Deposits will be refunded for cancellations made 7 days in advance less \$15.00 Service Charge. Cancellations made less than seven days will forfeit the cost of the stay plus 11.7% Occupancy Tax.

The conference dinner will be held on Monday evening, April 25, 2016. There is no cost for this dinner for paid conference attendees. You must indicate when you register whether you will attend the dinner or not (this is for an accurate dinner head count). For guests (non-conference attendees) there is a cost of \$50.00 per person. This includes a 4 course meal and live entertainment.

Annual Members Meeting is Monday, April 25, 2016, immediately following the conclusion of the day's presentation. All members are encouraged to attend.


This information and more is available at our website at www.necna.com

NEW ENGLAND
CRISIS
NEGOTIATORS

NECNA

PO Box 951

Andover, MA 01810



**Resort And
Conference
Center
At Hyannis**



NEW ENGLAND
CRISIS NEGOTIATORS
ASSOCIATION

New England Crisis
Negotiators Association &
the Federal Bureau of
Investigation are proud
to present:

NECNA 16th ANNUAL CRISIS NEGOTIATORS CONFERENCE



NEW ENGLAND
CRISIS
NEGOTIATORS
ASSOCIATION

NECNA
PO Box 951
Andover, MA 01810

Place Stamp Here

New England Crisis Negotiators Association

CELEBRATING CRISIS NEGOTIATORS WORKING TOGETHER FOR OVER 15 YEARS

Registration Directions:

** Registration Procedure**

All registration forms must be completed online.

Log onto www.necna.com to register. You should print your online confirmation of registration and mail it with your payment/ Purchase Order. As a convenience, a credit card option is available online through Constant Contact.

If multiple members of one department are attending, each individual must be registered online individually.

All registrations must be made online by March 14, 2016 to avoid any late fees and to guarantee your conference giveaway. A \$25.00 late fee will be assessed after this date and the conference giveaway item will not be provided.

Agencies paying by Purchase Order must satisfy payment by April 11, 2016, to guarantee seating.

Any payments, regardless of registration date, not satisfied by April 25, 2016, will be assessed an additional \$25.00 collection fee per each individual registrant. NO EXCEPTIONS.

Purchase Order forms may be mailed or emailed BUT MUST BE accompanied with online confirmation of individual's conference registration to hold your seat. Agencies are responsible for ensuring P.O. forms are received. No invoices will be mailed without a Purchase Order number to guarantee payment.

HANDWRITTEN FORMS WILL NOT BE ACCEPTED AND ALL REGISTRATIONS MUST BE PROPERLY SUBMITTED

INVOICE

RESORT AND CONFERENCE CENTER AT HYANNIS

35 Scudder Ave
Hyannis, MA 02601
Phone (508) 862-6907 Fax (508) 778-6039



MICHAEL LIMA
99 VETERANS MEMORIAL DRIVE
WARWICK, RI 02886

NEW ENGLAND CRISIS NEGOTIATION

DESCRIPTION	Nights	Room Rate w/ tax	Total
04/25/2016 2 NIGHTS 3 ROOMS			
***244063	2	\$95.00	\$ 190.00
taxes	2	\$ 11.11	\$ 22.22
CV****9851			\$ -
***244064	2	\$95.00	\$ 190.00
taxes	2	\$ 11.11	\$ 22.22
CV****9851			\$ -
***244065	2	\$95.00	\$ 190.00
taxes	2	\$ 11.11	\$ 22.22
CV****9851			\$ -
BALANCE DUE			\$ 636.66

Thank you for your business!